

## Business Rate Relief Scheme Applications

### **Birmingham City Council**

Eligible Birmingham businesses do not need to apply for the Small Business Rates Relief grants, or the Retail, Hospitality and Leisure grants as payments will be made to them automatically by Birmingham City Council (based on the data the Council holds), grant payments are initially being made to all those businesses whose bank details are already on the Council's records.

However, the Council will then move on to those businesses who supply their details via the online form.

It is recommended that qualifying businesses upload their business information using the form on the link below so that their payments can be prioritised.

For those businesses that are unable to access their businesses premises due to Covid-19, there is also an option on the online form to add an additional correspondence address.

Business rates grants form now live here: <https://www.birmingham.gov.uk/xfp/form/714>

### **Bromsgrove District Council**

If they have your business bank details already, for example because you pay business rates by direct debit, then they will now start to pay these grants automatically by BACS transfer. You do not need to do anything.

If they do not have your bank details, for example because you do not pay business rates by direct debit, they will be unable to automatically pay your grant to you and you will now need to supply them with essential details including bank details in order to receive your grant. Follow this link to provide details -

<https://openrev.bromsgroveandredditch.gov.uk/scripts/OPENPortal-Live.wsc/ndr/ndrgrant.p?org=02>

### **Cannock Chase District Council**

For both Grants, you need to apply online here:

<https://iweb.itouchvision.com/portal/f?p=1030:110:14944515563432::::>

### **Dudley Council**

To apply for a grant, please access the application form below:

<https://www.dudley.gov.uk/council-community/emergencies/coronavirus-advice/coronavirus-business-rates-grant/>

In addition to the Government's offer, in Dudley borough they are providing further support and guidance. Please visit [Dudley Business First](#) for this information.

### **East Staffordshire Borough**

If you believe your business should have a Small Business Grant please [complete this form](#) and email your completed form to [ndr@eaststaffsbc.gov.uk](mailto:ndr@eaststaffsbc.gov.uk) (link sends e-mail) with 'Small Business Grant' in the subject title of your email.

If you believe your business should have a Retail, Hospitality and Leisure Grant please [complete this form](#) and email your completed form to [ndr@eaststaffsbc.gov.uk](mailto:ndr@eaststaffsbc.gov.uk) (link sends e-mail) with 'Retail, Hospitality and Leisure Grant' in the subject title of your email.

### **Herefordshire Council**

Central Government have announced Business Grants to support businesses affected by the current situation if they meet a certain criteria. They are currently identifying these businesses and contacting them regarding payment. If you

have not been contacted and believe you are eligible, you can email [smallbusinessgrants@herefordshire.gov.uk](mailto:smallbusinessgrants@herefordshire.gov.uk) quoting your Business Rates account reference number.

### **Lichfield District Council**

They have written to all the businesses that they think are eligible for a grant, and are collecting email addresses for these same businesses, which will help them to speed up the payment process.

If you think you may be eligible for a grant, because you meet the eligibility criteria, and you haven't received a letter from them (or you just haven't visited your business premises for some time), please [email the economic development team](#), so they can send you a request for more information.

When responding to the request for information, please make sure you fill in all the sections on the form. Your company name must be the same as the one we hold for you and remember to include your company number (the one you get when you register with Companies House), or it will take them longer to match you up with their records.

Once you have sent them all the information, they will give you a reference number and process your payment. There is no need to contact them again to make sure they have received your information - just keep your reference number handy.

### **Malvern Hills District Council**

If you think you are eligible, register for a Grant here: <https://www.smartsurvey.co.uk/s/IASRIU/>

### **Redditch Borough Council**

If they have your business bank details already, for example because you pay business rates by Direct Debit, then they will now start to pay these grants automatically by BACS transfer. You do not need to do anything.

If they do not have your bank details, for example because you do not pay business rates by Direct Debit, they will be unable to automatically pay your grant to you and you will now need to supply them with essential details including bank details in order to receive your grant. Fill in your details here - <https://openrev.bromsgroveandredditch.gov.uk/scripts/OPENPortal-Live.wsc/ndr/ndrgrant.p>

### **Sandwell Borough Council**

They have written to all small businesses and Retail, Hospitality and Leisure companies/traders who operate from premises with a rateable value of under £51,000 to advise of the with potential entitlement to a business support grant. The letter asked businesses to provide information so they can establish if they are eligible for the grant and also the information they need to make a payment.

This information must be provided on an [online form which you can find here](#).

As part of the application process you will be asked to upload a copy of your business' latest bank statement (For limited companies, this must be a company bank account. They are not be able to pay grants for a limited company into a personal bank account). Once they have received your completed online form and bank statement, they are required to carry out some due diligence checks to verify the information you have provided. If it is established you are eligible for a grant, it will be paid into your bank account via BACS. They appreciate that these are difficult times for the business community and aim to deal with applications as quickly as possible. However due to the high volume of applications it may take up to 10-15 days to check and process your application. All businesses will receive a letter confirming whether or not they are eligible and payment will be made to eligible businesses by BACS.

### **Shropshire Council**

If you think you are eligible, register for a Grant using the form at the bottom of the following web page: <https://www.shropshire.gov.uk/coronavirus/information-for-businesses-and-the-self-employed/covid-19-business-grant-schemes/>

### **Solihull Metropolitan Borough Council**

If businesses think they are eligible for a grant, they can complete the online form here: <https://eservices.solihull.gov.uk/SMBCWebForms/?Form=COVID19-Emergency-Grant>

**Tamworth Borough Council**

If you are eligible to receive a Grant, you will be contacted directly by Tamworth Borough Council and do not need to do anything. If you have not heard by 3rd April, please contact [business@tamworth.gov.uk](mailto:business@tamworth.gov.uk)

**Telford and Wrekin Council**

If you think you are eligible, register for a Grant here: <https://webforms.telford.gov.uk/form/348>

**Walsall Council**

If you think you're eligible for a grant, register your business here: <https://www.grantapproval.co.uk/>

**Wolverhampton Council**

They have contacted by letter and/or email all businesses that they believe will qualify for the Business Support Grants announced by the Government.

This contact shows a four digit code and Business Account reference number eight digits, which need to be input here: [businesscapture.wolverhampton.gov.uk](https://businesscapture.wolverhampton.gov.uk)

The information you provide will enable them to make the grant payment. Please ensure the information you provide is accurate as this may cause a delay in processing your payment.

Checks will be made to ensure that payments are going to the correct business. You may be asked for proof of your bank details, if you do not currently pay rates by direct debit.

**Worcester City Council**

If you think you are eligible, register for a Grant here: <https://www.worcestercity.org.uk/forms/business-support-grant/>

**Wychavon District Council**

If you think you are eligible, register for a Grant here: <https://www.smartsurvey.co.uk/s/IASRIU/>

**Wyre Forest District Council**

Wyre Forest District Council is contacting local businesses they believe are eligible for financial support.

The council's Revenues Team is calling all businesses they think are eligible. Business owners will be asked to provide some details over the phone, or they can email them to [ctax@wyreforestdc.gov.uk](mailto:ctax@wyreforestdc.gov.uk). They are also reminded to make sure they supply their account number as shown on their business rates bill.